

Meeting 161

Parish Council Meeting following the Annual Meeting in the Parish

Room on Monday 7th August 2017 at 7-30pm

Present: Chairman Cllr Woodward, Cllrs Andrews, Cllr Dunning, Cllr Lewis and Cllr Birley

Apologies:

Minutes

Minutes for prior meeting

The minutes of the last meeting (160) have been reviewed by all council members before being published on the parish website.

The Chairman welcomed Cllr Birley to his first meeting, following his appointment.

Finances:

1. The Parish Clerk updated the council on the progress of the external audit of the FY2016/2017 accounts. The Clerk has received a couple of queries regarding the numbers submitted but assured the council that the numbers supplied by the previous clerk can be backed up. The clerk is to supply external auditors with backup documentation before the end of the week.
2. The fixed asset value of the Parish room is to be revisited before the next insurance renewal in May 2018 considering the replacement roof and other maintenance being undertaken this year. Cllr Dunning assigned the action.
3. Bank Mandates and Online Banking – with the recent change of Clerk and one councilor it was necessary for the Parish bank mandate and online banking records to be updated. Both documents were signed by the relevant parties at the end of the meeting and are to be returned to the bank by the clerk.

Matter Arising:

1. The Link Magazine – at the start of the meeting when the matter was discussed no response to the Parish Councils Letter had been received. During the meeting, an email was received from Reverend Eleanor Robertshaw outlining her reasoning behind closing the link and confirming the Church Council has endorsed the decision. In addition, the Reverend indicated that she was willing to meet with the Parish Council, but that the decision will not be reversed. Details of the

Archdeacon of Doncaster were also provided. The full email was readout in the meeting. Given the timing of the email at the end of the meeting the Parish Council need to review it further before deciding on what action to take, if any.

2. Update on maintenance matter for the Parish:
 - Grass verge is currently being cut by residents close to the Parish room. The council are to lift the crazy paving in the communal area surrounding the Parish Room, to remove roots of plants currently growing through it. The plan would then be to put back the crazy paving and put a layer of chipping on top. This area will be ringfenced by sleeper to contain the chippings. The estimated cost is £500. Work has been penciled in for Sunday 20th August, but will be weather dependent.
 - Triangle at Thorntree Lane – Cllr Dunning has contacted the Highways agency regards acceptable options for repair. Once a response has been received the council will consider the option available to them.
 - Bus Stops in the Village – currently to be left as they are, considering the number of other maintenance matters being dealt with by the council.
 - Decorating of Parish room – the decorating of the kitchen and toilet area will be carried out this month (August). The council will then look at refreshing the paintwork in the main room. The timing of which will be confirmed once the outside communal area and kitchen work has been completed.
3. Planning Application – one planning application discussed in the meeting, for which no objections or observations were to be submitted by the council.
4. Website Content – looking to create a community section under which the following section could exist: History of Balne, Community News, Business in Balne. History of Balne would contain copies of meeting minutes prior to the turn of the century, along with pictures and documents of interest. Community news would contain details of events in the Parish along with any key information from the surrounding parishes. Business in Balne would provide an outline of the business in Balne and their contact details, should business wish to have their details placed on the website. The aim being to demonstrate the number and varied business in Balne.
5. Data Retention – Archive options are to be explored once all documents that must be retained indefinitely have been scanned, primarily the meeting minutes.
6. Community Charity Event – The McMillan charity coffee morning had been suggested to the Parish Clerk as a possible community event that the Parish may wish run. The council was for supporting

the charity through the event and to see if there was an appetite in the Parish for holding community events.

7. Meeting with Weedfree:

- Following the Defibrillator course held in July at the parish room, Weedfree Ltd contacted the council asking for a meeting in which they could discuss possible options for them supporting the community. The Chairman along with Cllr Andrews and Cllr Dunning attended the meeting on Thursday 27th July at the offices of Weedfree.
- The options discussed related to the maintenance of West End and Thorntree Lane in terms of grass verges and overgrown (outwardly not height) hedges. The mending of Thorntree Lane Triangle was also considered. These are early stage conversations. The council needs feedback from the Highways agency as to what are acceptable options for the Triangle. The council will also need to engage with those with land and/or houses on both sides of West End and Thorntree Lane to ensure that any concerns they may have are taken into consideration. Only after this can a follow-up meeting with Weedfree be held. Cllrs have been allocated residents to speak to, who would be affected.

Any Other Business

1. Due to the overrunning of the meeting there was not enough time to discuss other business. The meeting closed at 9:20pm.